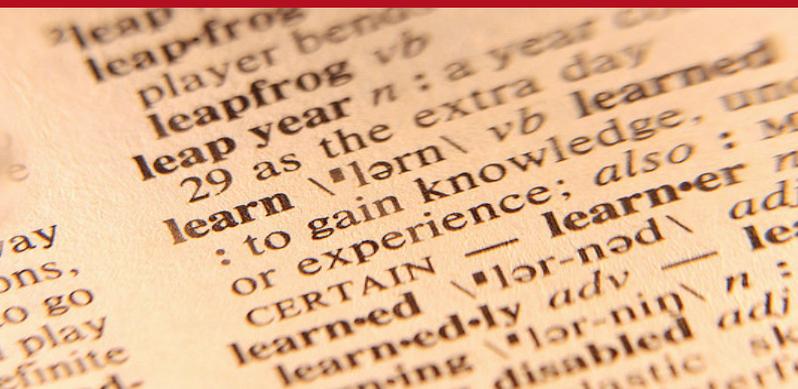


SG LEARNING & DEVELOPMENT  
PROVIDING A SOLID  
GROUNDING FOR  
YOUR FUTURE

## Diploma of Vocational Education and Training – VET Leadership (TAE50122)



The Diploma of Vocational Education and Training – VET Leadership specialisation reflects the roles of those practitioners responsible for supporting or managing an organisation's operational quality and compliance, and who would support and mentor entry level VET teachers, trainers and assessors.

The course provides an opportunity to develop advanced skills in VET leadership using best practice models, that enables graduates to lead and manage a quality VET experience that develops sustainable workplace competencies and positively impacts both the individual and the organisation in which they work.

This qualification can dovetail with the Diploma of Quality Auditing for a more in depth focus on quality and compliance.

Entry requirements for this qualification include demonstrating current VET skills knowledge relevant to VET Leadership practice in the VET sector. There are some pre-requisite units at Certificate IV in Training and Assessment level for some units. These include:

- TAEDES411 Use national recognised training products to meet vocational needs (for TAEDES511 Design and develop strategies for training and assessment)
- TAEASS412 Assess competence (for TAEASS511 Lead assessment)
- TAEASS413 Participate in assessment validation (for TAEASS513 Lead assessment moderation and validation processes)
- TAEDEL411 Facilitate vocational training (for TAEDEL512 Lead training facilitation).

### Learning & Assessment Strategy

Every program is tailored to suit the group or individual, and we consult to ensure the integration of organisational strategic objectives, as well as team and individual performance outcomes. Our strategy takes a performance improvement focus that can be applied for immediate effect. It may include all or some of the following strategies:

- Attendance at workshops
- Coaching Sessions—face to face or through our Virtual Learning Centre
- 360 Degree Feedback Analysis
- Hogan Leadership Inventories (additional cost)
- Self Evaluation—Behavioural Profiling
- Setting professional developmental goals
- Conducting research, analysing and presenting information
- Evaluating work processes and best practice
- Planning and implementing a work based project
- Maintenance of a study journal for personal reflection

Students are provided with a current textbook and course materials. Our facilitators/assessors are both qualified and experienced in current Australian and international workplace design and delivery practice, which enables them to take a hands on coaching approach throughout the program.

### SG Virtual Learning Centre (VLC)

Our Virtual Learning Centre offers candidates an online coaching option for all or some of the units in their course. It enables them to participate in discussion forums with their coach, and complete assessment activities that are designed to break the assignments required in each unit into manageable sized chunks. In this way, participants feel on top of their studies, while still managing work and family commitments. For those using the Virtual Learning Centre option for the Diploma of Vocational Education and Training, the delivery units will usually be conducted face to face. However, where distance is an issue, we will work with you using other technological methodologies to enable us to observe and assess these units.

*Offering a customised program that brings 'real' results for you and your workplace.*

## Delivery/Assessment Options

- **Group Training/Coaching**
- **Facilitated On Line Learning – SG Virtual Learning Centre – work with your own coach**
- **RPL**

A **Blended** workshop/online Learning option is available and may be discussed at the initial consultation.

## Our Value

- Blended training option includes up to 6 workshops
- Qualified experienced facilitators/coaches for all options
- Delivery and assessment strategies contextualised so you can apply skills immediately to maximise your return on investment
- Text, learning resources and VLC access included

*Note:*

*Fees do not include venue hire, travel & accommodation or associated expenses.*

*This is a general pricing structure and fees/terms may vary with the Director's discretion.*

*Information and fees in this brochure apply as at the issue date 1 August 2023.*

*SG Learning & Development reserves the right to refuse any application if we believe we do not have the appropriate resources, or cannot provide the required service to the client.*

## Contact

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# Diploma of Vocational Education and Training

## VET Leadership (TAE50122)

### Course Requirements

Successful completion of 12 units is required to achieve this qualification– 3 core units, 5 units from the VET Leadership list and 4 elective units. 2 units must be selected from the elective units below, and 2 units may be selected from any currently endorsed Certificate IV Training Package or accredited course, provided no more than 1 of these 2 units is from a Certificate IV qualification.

### Core Units

- TAEDES511 Design and develop learning strategies (requires pre-requisite)
- TAEDES515 Evaluate training
- TAEPDD511 Maintain and enhance professional practice

### VET Leadership Elective Units (choose at least 5)

- BSBAUD511 Initiate quality audits
- BSBAUD512 Lead quality audits
- BSBAUD513 Report on quality audits
- BSBAUD514 Interpret compliance requirements
- BSBAUD515 Evaluate and review compliance
- BSBCMM511 Communicate with influence
- BSBLDR522 Manage people performance
- BSBSTR502 Facilitate continuous improvement
- TAEASS513 Lead assessment moderation and validation processes (requires pre-requisite)
- TAEPDD502 Lead and mentor VET teachers, trainers and assessors
- TAETAS511 Undertake organisational training needs analysis

### Other Elective Units

- BSBTWK501 Lead diversity and inclusion

*(Note: Other elective units are available. See brochures for Advanced Training and Assessment and VET Leadership specialisations for further choices).*

## Delivery & Assessment Strategy

We provide group training, individual coaching, and online options in our delivery and assessment approach so qualifications can be gained to suit the workflow of the organisation, and the work/life balance of participants. Our VLC enables participants, managers and dedicated and qualified coaches to be in easy contact.

### Blended Training (minimum of 5 participants)

Candidates attend 5 - 6 x 1 day workshops and complete online work in the Virtual Learning Centre. The makeup of the face to face versus the VLC coaching components will be dependent on numbers, the experience of participants and the units selected). Our blend means that the workshop components are highly interactive and include group activities, individual exercises and practical discussions., while the VLC components allow for theory and thinking in conjunction with their SG Coach.

### Facilitated On Line Learning – SG Virtual Learning Centre

Our VLC offers candidates an online coaching option for all or some of the units in their course. They participate in discussion forums with their coach, and complete assessment activities that are designed to break down assignments into manageable sized chunks. This option can be discussed at the initial consultation, and can be tailored to suit both groups working together, and individuals working on their own.

### Time Frame

The course usually takes 12 - 24 months to complete while working full time. The schedule can be adapted to suit individuals depending on previous experience, the amount of time the candidate has to achieve required competencies, and taking into consideration work/life balance and organisational priorities.

### Recognition of Prior Learning (RPL)

We offer RPL to experienced candidates and provide a comprehensive package that their RPL coach will use to guide them through the RPL process.

### Assessment

Our focus is the application and integration of competencies on the job, so that our students have the opportunity to practice key skills with the guidance of their coach and in collaboration with their workplace sponsor/manager. Assessments are practical and include group/written exercises and discussions, self-assessments, workplace research, reviews, activities and projects.